

BQYC – Meeting Fee Schedule

Name of Group: _____ Date: _____

Person in Charge of Event: _____

Email: _____ Phone #: _____

Address of Contact Person: _____

No. of Persons Attending Event (**Maximum 96**): _____ Time of Event: _____

Purpose for Which Premises will be Used: _____

Will Minors (Under 19) Be in Attendance? _____

Premises must be vacated **NO** later than 45 Minutes after the event.

Caterers: Name and Phone # _____

Rental Fees:

Type of Function:	Fee	Contracted Charges
Rental (4 hour maximum) – First hour	\$80.00 (\$71 for members)	\$80.00
Additional hours	\$30.00 per hour (\$21 /hr for members)	
Kitchen	\$50.00	
Tablecloths – Laundry fee	\$10.00 each	
Sub -Total		
HST 13%		
Total Rental Amount Due*		

***Total rental amount is due in full 48 hours prior to the event being held.**

Date _____

Payment Received \$ _____ Method of Payment _____

BQYC Representative _____

Lessee Signature _____