



Bay of Quinte
Yacht Club *Founded 1876*



Bay of Quinte Yacht Club

86 South Front Street, PO Box 22171, Belleville, ON, K8N 5V7

The Bay of Quinte Yacht Club (BQYC©) is a non-profit Sailing Club in Belleville, Ontario. The Club's purpose includes promoting safe boating in the Belleville community through Sail training. BQYC's Junior Sailing school, Youth Race Team, and Adult Learn-to-Sail programs offer youth and adult sailors the opportunities to develop foundational sailing skills, as well as, water safety training and an athletic mindset leading to lifelong healthy lifestyles.

The Bay of Quinte Yacht Club is seeking applications from qualified individuals for the following position:

Sail Training Manager

The Sail Training Manager (STM) will have overall responsibility for the CanSail instructor-led Sail Training Programs and will perform a number of important business roles including sales, marketing, managing registrations and resources, adhering to budgets, coaching instructors, working with business professionals and volunteers, and handling customer feedback.

The Sail Training Manager will ensure that all staff are adhering to all Health, Safety and Well-being Procedures and operating with excellent teamwork and customer focus. He/she will also ensure that all participants are following BQYC safety rules.

In May and June, the focus will be on the execution of Adult Learn-to-Sail, registering program participants, advertising/resource preparation for the Junior Sailing School, and preparation/execution of the "Get Out on The Water" day. During July and August, the primary focus will change to coordinating and supervising the Sailing School's daily operations ensuring the Instructors are delivering the sailing instruction and camp experience that will delight the participants and their parents/guardians. Tasks will also include preparing for the BQYC Quinte Quest Youth Regatta.

BQYC is looking for an individual with an ideal mix of business and customer service skills with a demonstrated love of sailing:

- Demonstrated leadership and teamwork
- Excellent communication, organization, customer service, and problem-solving skills
- Business and marketing education, experience
- Cruising, Racing and regatta experience
- Current standard first aid, CPR certification and Boat Safety certification
- Pleasure Craft Operator Card (PCOC)
- Vulnerable Sector Screening
- Available for work May 4, 2020 to August 27 2020 (Start date beyond May 4 is negotiable)
- CanSail 3/4 Instructor Certification (preferred, not required)
- Marine VHF Operator Certificate (ROC(M)) (preferred, not required)

The Bay of Quinte Yacht Club (BQYC) located at the tip of Victoria Harbour in Belleville. Air -conditioned classrooms are designed for training and larger groups. The grounds offer a safe, park-like setting providing sunny and shady areas for many on shore activities, The Bay of Quinte offers one of the best sailing venues in Canada.

Apply to:

Mitch Kennedy, Director, Sail Training
fcd@bqyc.ca

We thank all applicants for their time; however, only those selected for an interview will be contacted.